

1. PRESENT AND APOLOGIES:

Ms Hazel Bridgett, (Chair), Mr Malcolm Marshall, Dr Joe Ogg, Ms Rosie Kew, Dr Brian Pezzutti, Dr Austin Curtin, Mr David Frazer, Dr Sue Page and Ms Deb Monaghan

Via Teleconference : Professor Lesley Barclay

In Attendance : Mr Chris Crawford, Mr Murray Spriggs, Ms Jennifer Cleaver (Secretariat)
Ms Maureen Lane, Manager Planning and Performance (for Items 4.13 and 7.1)

Apologies: Ms Leone Crayden

2 Declaration of Interest

Nil

3. Previous Minutes:

a) The Minutes of the Board Meeting held on 18 November 2012 were **ENDORSED** with the following amendments:

Page 2 Item 4.2 should read " Mr Crawford confirmed that the requested report will be provided to the 3 April 2013 Board Meeting."

Page 7 Item 4.15 Third Paragraph should read "Ms Rosie Kew commented that the Patient Safety and Corporate Risk Manager is involved in the review of the whole RCA reporting process"

Page 18 Fifth Paragraph should read "Mr Crawford advised that the NCML will be providing Allied Health, Youth Services and Diabetes Services that NNSW LHD has previously provided on behalf of the Commonwealth from 1 July 2013."

Dr Pezzutti referred to Page 19 Item 7.1 2012/13 Chief Executive Performance Agreement indicating that he had requested the inclusion of more clinician engagement in the Chief Executive Performance Agreement. The Board noted that the Board Minutes Page 19 Item 7.1 Second Paragraph did indicate that "Mr Crawford noted the suggestion that more clinical engagement needed to be included in the Performance Agreement"

Moved: Dr Brian Pezzutti

Seconded: Ms Deb Monaghan

CARRIED

b) Abridged Board Minutes of 1 November 2012 for placing on NNSW LHD Internet Site were noted with an amendment to Page 13 Item 10 first dot point of the deletion of the name of the complainant.

4. **Business Arising from the Minutes:**

4.1 A copy of the NSW LHD Press Release advising of the good results that have been achieved in Colorectal Surgery and for Breast Cancer Screening rates on the North Coast is to be included in the 19 December 2012 Board Meeting papers for information.

Mr Crawford reported that the NSW LHD Press Release advising of the good results that have been achieved in colorectal surgery and for breast cancer screening rates on the North Coast is currently being drafted and will be released shortly. A copy of the NSW LHD Press Release will be included in the 30 January 2013 Board Meeting Agenda for information.

Action:

A copy of the NSW LHD Press Release advising of the good results that have been achieved in Colorectal Surgery and for Breast Cancer Screening rates on the North Coast Press Release will be released shortly and included in the 30 January 2013 Board Meeting Agenda for information.

4.2 Mr Crawford is to submit a report to the 3 April 2013 Board Meeting or an earlier Board Meeting, if received earlier, on historical and current data on the NSW LHD recruitment system about the average length of time each clinical discipline takes to recruit staff from when the advertisement is approved to when the interview is held and the successful applicant is notified of his/her appointment, both retrospectively and prospectively.

Mr Crawford advised that a report which provides historical and concurrent data on the NSW LHD recruitment system will be submitted to the 3 April 2013 Board Meeting, as requested, however if the report is available prior to that date the report will be submitted to an earlier Board Meeting for consideration.

Action:

Mr Crawford is to submit a report to the 3 April 2013 Board Meeting or an earlier Board Meeting, if received earlier, on historical and current data on the NSW LHD recruitment system about the average length of time each clinical discipline takes to recruit staff from when the advertisement is approved to when the interview is held and the successful applicant is notified of his/her appointment, both retrospectively and prospectively.

4.3 Ms Leone Crayden is to obtain a copy of the Mental Health powerpoint presentation from the Board Members Conference and forward it to the Board Secretariat for circulation to Board Members for their information

This item is to be deferred to the 30 January 2013 Board Meeting as Ms Crayden was not present to report on her progress in obtaining a copy of the Mental Health powerpoint presentation from the Board Members Conference.

Action:

Ms Leone Crayden is to obtain a copy of the Mental Health powerpoint presentation from the Board Members Conference and forward it to the Board Secretariat for circulation to Board Members for their information

- 4.4 Mr Crawford is to submit a Briefing to a future Board Meeting outlining what progress has been made in relation to stroke management across the LHD.** Mr Crawford reported that Ms Vicki Rose, Acting Executive Director Allied Health and Manager Chronic and Primary Care Services is developing a Brief in relation to stroke management within NSW LHD for submission to the Executive prior to its being forwarded to the Board for consideration in due course.

Action:

Mr Crawford is to submit a Brief to a future Board Meeting outlining what progress has been made in relation to stroke management across the NSW LHD.

- 4.5 Dr David Hutton, Executive Director, Clinical Governance is to develop a paper for the 19 December 2012 Board meeting, outlining the follow-up actions identified from the Patient Based Care Challenge following the meeting held with Karen Luxford from the Clinical Excellence Commission (CEC)** Ms Kew requested that due to time constraints the Brief from David Hutton concerning the follow-up actions identified from the Patient Based Care Challenge was deferred to the 30 January 2013 Board Meeting to enable Board Members to undertake a full discussion of its content and implications.

Action:

The Brief from David Hutton outlining the follow-up actions identified from the Patient Based Care Challenge following the meeting with Karen Luxford from the CEC is to be included on the 30 January 2013 Board Meeting Agenda for consideration.

- 4.6 A copy of the recently received twelve month Official Visitors Report will be submitted to the Finance and Performance Committee Meeting and to the next Board Meeting for information.** Mr Crawford advised that a copy of the twelve month Official Visitors Report will be submitted to the January 2013 Finance and Performance Committee Meeting and to the 30 January 2013 Board Meeting for information.

Action:

A copy of the twelve month Official Visitors Report will be submitted to the January 2013 Finance and Performance Committee Meeting and to the 30 January 2013 Board Meeting for information.

- 4.7 The Risk Register is to be forwarded to the Finance and Performance Committee and Health Care Quality Committee on a quarterly basis for consideration.**

Mr Crawford advised that the last quarterly Risk Register was submitted to the Health Care Quality Committee and the next quarterly Risk Register is due for completion on 31 December 2012 and it will be submitted to both the Finance and Performance Committee and Health Care Quality Committee for information.

Action:

The next quarterly Risk Register due for completion on 31 December 2012 is to be submitted to both the Finance and Performance Committee and Health Care Quality Committee for information.

- 4.8 Board Members are to provide feedback to Mr Murray Spriggs or Ms Sue Walker on the draft two page brochure on the next steps that will be undertaken to produce a Master Plan for the development of a HealthOne Service on the Campbell Hospital site at Coraki by 5 December 2012.**

Mr Crawford advised that a copy of the proposed final two page brochure on the next steps that will be undertaken to produce a Master Plan for the development of a HealthOne Service on the Campbell Hospital site at Coraki is included as Item 8 of the Chief Executive's Report to the Board. The Board Members indicated that they had no further comments to make on the brochure.

This item can be removed from the Agenda.

- 4.9 Mr Crawford is to discuss with Dr David Hutton, how the outcome of the RCA Recommendations implementation should be part of the feedback process to Clinicians.**

Mr Crawford advised that this piece of work is being progressed by Dr David Hutton, and information will be provided to the Board following the audit of the RCA recommendations that is currently underway.

Mr Crawford is to contact the Clinical Excellence Commission (CEC) to obtain the latest statewide report on the implementation of RCA Recommendations.

Mr Crawford reported that a request has been made to the CEC to provide a copy of the latest statewide report on the implementation of RCA Recommendations, however to date this has not been received. Contact will again be made to the CEC for this information, Mr Crawford said.

Action:

Mr Crawford is to discuss with Dr David Hutton, how the outcome of the RCA Recommendations implementation should be made part of the feedback process to Clinicians.

Mr Crawford is to again contact the Clinical Excellence Commission (CEC) to obtain the latest Statewide report on the implementation of RCA Recommendations.

4.10 Mr Murray Spriggs is to consider the proposal for a Board Award or Awards and submit an outline on how a Board Award or Awards could be implemented, to a future Board Meeting.

Mr Spriggs reported that he has been advised that Lismore Base and Grafton Base Hospitals have implemented an Awards process, which utilise some criteria that were identified by the Board, during its earlier discussions of this matter. Mr Spriggs advised that he will provide a Brief to the Board that summarises all of the Award processes currently in place across the LHD and which will provide a recommendation on a Board Awards process for the Board's consideration to the 30 January 2013 Board Meeting.

Action:

Mr Murray Spriggs is to provide a Brief that summarises all of the Award processes currently in place across the LHD and provide a recommendation on a Board Awards process for the Board's consideration to the 30 January 2013 Board Meeting.

4.11 Mr Spriggs is to approach the Ballina Shire and Kyogle Shire Councils to discuss the opportunities for partnering with the LHD to submit an application for the Regional Development Australia Funding (RDAF) Round Four.

Mr Spriggs reported that when he looked into the RDAF Round Four Funding criteria, he ascertained that the Expressions of Interest applications closed on 6 December 2012, which did not provide time to make contact with the Councils and prepare a joint EOI for submission to the RDAF.

Mr Spriggs noted that the CEAC has representatives from each of the local Shire Councils and any potential submissions to future RDAF Rounds can be raised with them as part of their CEAC roles.

This item can be removed from the Agenda.

4.12 Mr Murray Spriggs is to circulate information on the North Coast Medicare Local (NCML) that is to be provided to him by Professor Barclay, for the information of Board Members.

The Croakey Health Blog information on the NCML was noted.

4.13 An updated 2012/13 Chief Executive Performance Agreement is to be submitted to the 19 December 2012 Board Meeting for consideration.

Ms Maureen Lane, Manager Planning and Performance, advised that Mr David Frazer met with her and discussed some aspects of the draft 2012/13 Chief Executive Performance Agreement in relation to the feedback that had been provided at the 20 November 2013 Board Meeting and amendments to take account of the matters raised have been made to the draft Chief Executive Performance Agreement. The updated Chief Executive Performance Agreement was resubmitted to the Board for its consideration.

The Board **RESOLVED** to **ENDORSE** the amended 2012/13 Chief Executive Performance Agreement with the above inclusions.

- 4.14 Mr Crawford is to submit the former Campbell Hospital Master Plan Steering Committee Terms of Reference to the 19 December 2012 Board Meeting and is to resubmit the Brief on the evaluation of the Urgent Care Centre (UCC) at Coraki to the 19 December 2012 Board Meeting for consideration.**

The Board **RESOLVED** to **ENDORSE** the former Campbell Hospital Master Plan Steering Committee Terms of Reference.

Moved: Mr Malcolm Marshall
Seconded: Dr Joe Ogg
CARRIED

Mr Crawford is to also investigate a proposal to contract the UCC Service to Dr Rosie Craig and provide feedback to a future Board Meeting on this matter for consideration.

Mr Crawford advised that Wayne Jones, Acting Executive Director Richmond Clarence Health Service Group will investigate the proposal to contract the UCC Service to Dr Rosie Craig, once he returns from his extended leave.

Mr Crawford requested that any decision on the Coraki UCC be deferred until Mr Wayne Jones returns from his leave in late January 2013, as he has been so closely involved in the development of the UCC and in undertaking the communications with Dr Craig, that it is important that he is involved in dealing with these matters.

Action:

Mr Wayne Jones is to update the evaluation of the Coraki Urgent Care Centre (UCC) and provide advice to a future Board Meeting on whether the UCC should continue and if so, in what form. The possibility of contracting the UCC to Dr Craig or of providing some resources to supplement Dr Craig's practice should be considered, as part of the consideration of the form that the UCC might take into the future.

- 4.15 Mr Crawford is to undertake an analysis of the letter of response from Mr Hannigan, Board Chair St Vincent's Hospital (Lismore) about the items discussed at the meeting of Board representatives held on 26 October 2012 with a Brief on this matter to be provided to the 30 January 2013 Board Meeting for consideration.**

Mr Crawford advised that a Brief will be provided to the 30 January 2013 Board Meeting analysing the letter of response from Mr Hannigan, Board Chair St Vincent's Hospital (Lismore) about the items discussed at the meeting of Board representatives held on 26 October 2012.

Action:

Mr Crawford is to undertake an analysis of the letter of response from Mr Hannigan, Board Chair St Vincent's Hospital (Lismore) about the items

discussed at the meeting of Board representatives held on 26 October 2012 with a Brief on this matter to be provided to the 30 January 2013 Board Meeting for consideration

4.16 Mr Crawford is to forward a letter to the NCML and North Coast GP Training, suggesting that GP Registrars as part of their training, should work in the Public Hospital System. A copy of the letter is also to be forwarded to Gordon Gregory at the National Rural Health Alliance asking if the Council is prepared to support this proposal by advocating to the Commonwealth Government.
Mr Crawford tabled copies of letters that had been forwarded to Mr Vahid Saberi, Chief Executive, NCML, Mr Gordon Gregory, Executive Officer, National Rural Health Alliance and Mr John Langill, Chief Executive Officer, North Coast GP Training, suggesting that GP Registrars, as part of their training, should work in the Public Hospital System.

4.17 Professor Barclay is to submit a Brief on the difficulties of maintaining the LBH Grand Rounds and indicating that the University Centre for Rural Health (UCRH) will take some responsibility for maintaining these Grand Rounds due their importance to the Medical Students in relation to their required learnings to the 19 December 2013 Board Meeting for consideration.

Professor Barclay advised that as LBH Grand Rounds had ceased Dr Michael Douglas has proposed that the UCRH resurrect the Grand Rounds as a Student and Junior Clinical Staff Grand Rounds and arrange them in a multidisciplinary way, so that there is representation at them from Medicine, Nursing and Allied Health Students. The Grand Rounds are proposed to be provided in the UCRH Lecture Theatre in Lismore with videoconferencing to other NSW LHD Sites, Professor Barclay said. Professor Barclay noted that discussions have been held with the LBH Management, which is supportive of this model put forward by Dr Douglas and it is proposed to commence the reinvigorated Grand Rounds in 2013.

Professor Barclay stated that the proposed new Grand Rounds model would encourage Team building and also include discussion of issues such as safety and quality and the response to the proposal has been very encouraging with some Senior Clinicians being very supportive of it and expressing keenness for their Junior Staff to attend. Professor Barclay also advised it is proposed that a Committee will be established that will organise and support the Students, who are presenting at Grand Rounds.

The Chair suggested the operation of Grand Rounds at the major NSW LHD Hospitals be included on the Agenda of the new Education and Research Forum for discussion.

Professor Barclay is to submit a Brief to the 19 December 2012 Board Meeting outlining a proposal for UCRH to offer Registrars tutorships or other teaching appointments on their appointments to the NSW LHD to encourage them to teach and to provide some recognition for their teaching

Professor Barclay said the proposal for providing an academic appointment to Registrars as Teachers was taken to a meeting of Deans of the three Universities, who are interested in awarding titles for Registrars, who take on teaching roles. A system will be devised early in 2013 to progress this proposal for Specialty Registrars and also GP Registrars through GP Training to be appointed as tutors.

Dr Curtin advised that it is proposed that every Registrar, who applies for a position within the NNSW LHD and goes through the normal application process, will automatically receive an appointment as a tutor, if they agree to undertake teaching duties and this will allow them to teach at one of three Universities.

Professor Barclay advised that she will keep the Board informed on the progress of this proposal.

Professor Barclay left the meeting.

5. NNSW LHD Board Resolution & Decision Register

The updated Resolution and Decision Register from the 28 November 2012 Board Meeting was noted.

5.1 Additions to Register Item 85, 113, 148, 169, 170, 175, 181 and 185 in Item 4 Business Arising.

Noted

5.2 New Register Items 191 to 193 covered in Item 4 Business Arising.

Noted

6. Minutes – Governance Committee:

6.1 Finance & Performance Committee

Mr Frazer gave a verbal report arising from the Finance & Performance Committee (F&PC) meeting held on 14 December 2012.

The Board RESOLVED to ENDORSE that a request be made to MNC LHD and if necessary, Mr Barry Shepherd, for the Internal Audit Unit to investigate how this ICT overrun occurred, who approved the extra expenditure and why the NNSW LHD was not notified earlier of the potential overrun to enable remedial action to be taken.

Moved: Mr David Frazer

Seconded: Mr Malcolm Marshall

CARRIED

Action:

Mr Crawford is to forward a request to Mr Stewart Dowrick, Chief Executive MNC LHD and if necessary to Mr Barry Shepherd, Chair of the Governance Committee Hosted and Health Services Partnership Agreement for the Internal Audit Unit to be requested to investigate how the 2011/12 ICT over-budget

expenditure occurred, who approved the extra expenditure and why the NNSW LHD was not notified earlier of the potential overrun to enable remedial action to be taken.

The unconfirmed Finance and Performance Committee Minutes from 14 December 2012 were noted.

6.2 Health Care Quality Committee

There was no Health Care Quality Committee (HCQC) Meeting held in December 2012. The next HCQC Meeting will be a Special HCQC Meeting, which is scheduled for 29 January 2013.

6.3 Medical and Dental Advisory Appointments Committee (MDAAC)

The Chair provided a verbal report arising from the MDAAC Meeting held on 13 December 2012.

The unconfirmed MDAAC Minutes from the 13 December 2012 were noted.

6.4 Health Services Development Committee

The Minutes of the 18 December 2012 Health Services Development Committee will be submitted to the 30 January 2013 Board Meeting.

6.5 Audit and Risk Committee

The Minutes of the 13 December 2012 NNSW LHD Audit and Risk Committee Minutes will be submitted to the 30 January 2013 Board Meeting.

6.6 NNSW LHD Clinical Council

The next meeting of the NNSW LHD Clinical Council is scheduled for 12 February 2013.

6.7 Community Engagement Advisory Council (CEAC)

The Minutes of the CEAC Meeting held on 17 December 2012 will be submitted to the 30 January 2013 Board Meeting.

6.8 Medical Staff Executive Council (MSEC)

The Minutes of the MSEC Meeting held on 8 November 2012 will be submitted to the 30 January 2013 Board Meeting.

7. General Business:

7.1 The Tweed Hospital Clinical Services Plan Final Draft

Ms Maureen Lane outlined the process that had been undertaken in the development of The Tweed Hospital (TTH) Clinical Services Plan (CSP) and how specific aspects of the CSP were developed.

The Chair advised that TTH CSP has been endorsed by the NNSW LHD Executive, who congratulated Ms Lane on the work that the Planning and Performance Unit had undertaken to develop TTH CSP.

The Board thanked Ms Lane and the Planning and Performance Unit for its work in preparing TTH CSP and for her attendance at the Board Meeting to brief the Board on TTH CSP.

The Board **RESOLVED** to **ENDORSE** The Tweed Hospital Clinical Services Plan with the amendments proposed, as part of the consideration of the Plan.

Moved: Dr Sue Page

Seconded: Dr Joe Ogg

CARRIED

7.2 Workhealth and Safety Draft Guidelines

The Chair suggested that a small Board Working Group be established, including Mr Frazer, Ms Kew and Mr Marshall to consider the Workplace Health and Safety Draft Guidelines and prepare a response to them for the Board's consideration.

Mr Frazer requested that the Chief Executive provide comment on the Work Health and Safety Draft Guidelines, including where the NNSW LHD is currently placed in relation to Work Health and Safety Legislation and some practical matters that the Board should consider, when it develops its response to the draft Guidelines. Mr Frazer also suggested that it may be beneficial for the Manager Work Health and Safety to be available to provide input to the Board Working Group.

The Chair requested that Mr Spriggs co-ordinate a meeting of the Members of the Working Group to consider the Work Health and Safety Draft Guidelines in January 2013, with a view to the Board endorsing a response to be provided to the MOH by the end of February 2013.

Action:

Mr Crawford is to provide comment on the Work Health and Safety Draft Guidelines, including where the NNSW LHD is currently placed in relation to Work Health and Safety Legislation, some practical matters that the Board should consider, when it is developing its response to the draft Guidelines and that the Manager Work Health and Safety to be made available to provide input to the Board Working Group.

Mr Spriggs is to co-ordinate a meeting of the Members of the Working Group to consider the Work Health and Safety Draft Guidelines, prior to the end of January 2013.

7.3 Letter from Dr Mary Foley, Director-General, MOH concerning the Health Professional Workforce Plan 2012-2022

The Chair requested that the letter from Dr Mary Foley, Director-General, MOH concerning the Health Professional Workforce Plan 2012-2022 be included on the first Agenda for the Health Education and Research Workforce Forum, when it is established.

Action:

The letter from Dr Mary Foley, Director-General, MOH concerning the Health Professional Workforce Plan 2012-2022 is to be included on the first Agenda of the Health Education and Research Workforce Forum.

7.4 Discussion on the future renaming of District and Base Hospitals be given consideration

The Board requested that the issue of the renaming of District and Base Hospitals be referred to the NNSW LHD Clinical Council and CEAC for consultation prior to this matter being considered by the Board.

Action:

The issue of consideration of the renaming of District and Base Hospitals be included on the NNSW LHD Clinical Council and CEAC Agendas for consultation with their feedback on these matters being reported to the Board

7.5 Letter from Ms Tracey McCosker, Health Pathology re Nomination for NSW Health Pathology Board

The Board requested that the letter from Ms Tracey McCosker, Acting Chief Executive, NSW Health Pathology re Nominees for NSW Health Pathology Board be referred to the NNSW LHD Clinical Council for a potential nominee for the NSW Health Pathology Board to be discussed.

Action:

The letter from Ms Tracey McCosker, Acting Chief Executive, NSW Health Pathology re Nominations to the NSW Health Pathology Board be referred to the NNSW LHD Clinical Council for a potential nominee to the NSW Health Pathology Board to be discussed.

8. Chief Executive's Report

Mr Crawford referred to the issues that were covered in his report to the Board, which included Interim Upgrade of the LBH ED, TTH Results Pending/Transit Lounge, Funding Reform : The Nest Steps, Coraki and Surrounds Health Services and Mental Health Services in the Clarence Valley Fliers, Casino Aboriginal Medical Service Accommodation, Strategic Risk Register Workshop, Design Charrette about a Health Precinct proposed to be created around LBH, LBH Stage 3 Briefing, 4 December 2012 Openings, MOH/Pillar and Ministerial Visits, Health Workforce Australia Grants, Palliative Care Enhancement Tender, NNSW LHD Budget Developments, Bonalbo Hospital, First HealthShare Board Meeting, Correspondence with Health Infrastructure, NEAT and NEST Results, NSW Aboriginal Health Plan 2013 – 2023, Rural Chief Executive's Forum, Richmond Clarence Health Service Group, Internal Audit Manager Attending Executive Meetings, Next Two Your Say Surveys, Southern Cross University Graduation, Thirty Years of Living with AIDS,

Bureau of Health Information Reports, Progress with the North Coast Integrated Clinical Training Networks and Southern Cross University Excellence in Community Engagement Awards.

The Chief Executive's Report was approved.

9. For Information:

9.1 Letter to Ms Linda Martin, Uniting Care Ageing dated 10 December 2012 concerning feasibility of developing an MPS on the current Bonalbo Hospital Campus

Mr Crawford advised that he has received verbal advice that the Uniting Care Ageing Board has passed a resolution to support the feasibility of developing an MPS with NNSW LHD and a Letter of Intent is being prepared to be sent to the NNSW LHD Board from the Uniting Care Ageing Board.

9.2 Letter from Professor Debora Picone AM, Chief Executive Officer, Australian Commission in Safety and Quality in Health Care re National Safety and Quality Health Services Standards (electronic copy of documents only available)

Noted

9.3 Media Release from Minister for Health and Medical Research on Emergency Department Performance Improving – But More Needed

Noted

9.4 Email correspondence from Rae Cooper and Tony McCabe Byron Shire Health Services Community Action Group

Noted

10. Business Without Notice

- Mr Frazer noted that as Dr Curtin has not renominated for the NNSW LHD Board, a replacement Board Member will need to be nominated to the Finance and Performance Committee.

The Chair advised that this matter will be considered at the 30 January 2013 Board Meeting.

Action:

The nomination of a Board Member to replace Dr Curtin on the Finance and Performance is to be considered at the 30 January 2013 Board Meeting.

- Dr Ogg advised that TTH has a Simulation (SIM) Mannequin, however it is not able to be fully utilised as funding is not available for a dedicated Staff Member to be routinely available to operate the SIM Mannequin.

The Chair suggested that this matter be referred to the Health Workforce Education and Research Forum, when it is established.

- Dr Pezzutti asked the Chief Executive whether the National Disability Insurance Scheme (NDIS) will impact on the current delivery of health services within NNSW LHD?

Mr Crawford responded that he will take this question on notice and provide a response to Dr Pezzutti following consideration of the potential impact of the NDIS on health services provision in the NNSW LHD.

- Dr Curtin advised that he had received a phone call from Dr David Sare, General Practitioner from Ballina Hospital to advise that the amount of time Dr Lucas, a Physician, can spend at Ballina Hospital has been reduced. Dr Curtin queried whether these type of Specialist Services should be reduced at the smaller Hospitals?

Dr Page responded that the reduction in Dr Lucas' hours was due to his Clinics not being fully booked and in the New Year this situation will be reviewed.

Mr Crawford stated that no final decision has been made in terms of a reduction of Clinic hours for Dr Lucas at Ballina Hospital and that this matter is still under consideration.

- Dr Page reported that since the introduction of plain paper cigarette packing there has been an increase in the number of calls to the Smoking Quit Line, which indicates that this strategy to reduce smoking may be working.
- The Board passed a RESOLUTION thanking Dr Curtin for his contribution as a Member of NNSW LHD Board.

Moved: Dr Brian Pezzutti

Seconded: Dr Joe Ogg

CARRIED

- Mr Frazer proposed a vote of thanks to Ms Hazel Bridgett, out-going Board Chair and congratulated her on the excellent Chairpersonship that she had provided over the past two years. Mr Frazer noted the extraordinary interaction with all Community Groups undertaken by Ms Bridgett and thanked her for her guidance over the last two years and her encouragement and for developing a Board that has worked well together to pursue a common purpose.

Moved: Mr David Frazer

Seconded: Mr Malcolm Marshall

CARRIED

11. Correspondence In:

**11.1 Schedule of correspondence received by the Board Chair for noting –
documents to be tabled.**

Noted.

12. Correspondence Out:

**12.1 Letter to Alison Peters, Council of Council Service of NSW
re Pre-Budget Submission**

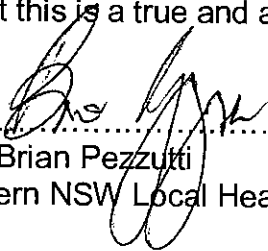
Noted

**13. Next Meeting: Wednesday 30 January 2013 1.30 – 5.00 pm Ground Floor Meeting
Room, Lismore**

There being no further official business, the Chair declared the meeting closed at 5.30pm

I declare that this is a true and accurate meeting record.

Signed



Date 12/12/12

The Hon Dr Brian Pezzutti
Chair, Northern NSW Local Health District