

MINUTES OF THE MEETING OF THE NORTHERN NEW SOUTH WALES LOCAL HEALTH DISTRICT BOARD HELD ON WEDNESDAY 25 JULY 2018 AT THE POTTSVILLE HEALTH ONE, 10B ELIZABETH STREET, POTTSVILLE, COMMENCING AT 9.00AM.

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The Chair paid his respects to Aboriginal Elders, past and present, as the traditional owners of the land, being the Bundjalung Nation and thanked them for their custodianship of the land.

1. In-camera Session

An in-camera session was held to discuss The Tweed Valley Service Statement.

2.1 PRESENT AND APOLOGIES:

Dr Brian Pezzutti, Mr David Frazer, Mr Mark Humphries, Dr Joe Ogg, Dr Allan Tyson, Ms Carolyn Byrne, Dr John Moran, Ms Deb Monaghan, Mr Michael Carter, Professor Susan Nancarrow, Mr Pat Grier

In Attendance:

Mr Wayne Jones (Chief Executive)
Dr David Hutton, Director Clinical Governance
Dr Richard Buss, Director Workforce
Mr Matt Long, Director Corporate Services
Ms Lynne Weir, Director Clinical Operations
Mr Brett Skinner, Director Finance
Ms Vicki Rose, Director Integrated Care and Allied Health
Ms Katharine Duffy, Director Nursing, Midwifery and Aboriginal Health
Ms Deidre Robinson, General Manager Mental Health, Drug and Alcohol and Stream Services
Ms Jenny Cleaver (Secretariat)
Ms Kate Greenwood (Secretariat)
Ms Corinne Martin (Acting Community Engagement Manager)

Via Teleconference:

Nil

Apologies:

Dr John Griffin

2.2 Declaration of Pecuniary and/or Conflicts of Interest

Item 5.1.11 Dr Joe Ogg, declared a potential conflict of interest as Sub Dean Bond University and Dr John Moran, Sub Dean University of Wollongong.

2.3 Previous Minutes:

2.3.1 The Minutes of the Board Meeting held on 27 June 2018 as circulated were ENDORSED as a true and accurate record of the meeting.

Moved: Mr David Frazer

Seconded: Dr Joe Ogg

CARRIED

2.3.1(b) The Minutes of the NNSW LHD 2018/19 Budget Meeting held on 27 June 2018 as circulated were ENDORSED as a true and accurate record of the meeting with an amendment to read *Wednesday* 27 June 2018.

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Moved: Dr Allan Tyson
Seconded: Mr David Frazer
CARRIED

2.3.2 Business Arising from the Minutes:

2.3.2.1 Mr Jones is to submit a brief to the Board on a pilot program for Models of Care for the management of aged care beds in NSW LHD acute facilities.

The Board noted Mr Jones is to submit a brief on a pilot program for Models of Care for the management of aged care beds in NSW LHD acute facilities. Mr Jones noted that this will require a significant piece of work and would be provided to a future Board meeting.

ACTION:

Mr Jones is to submit a brief on a pilot program for Models of Care for the management of aged care beds in NSW LHD acute facilities to a future Board meeting.

2.3.2.2 Ms Vicki Rose, Director Integrated Services to undertake work with the North Coast Primary Health Network on additional General Practitioners receiving Admission Discharge Notifications (ADN) especially for sentinel patients through the winter season and provide feedback to the 25 July Board meeting.

The Board noted the information contained in the brief regarding the target group for ADN is patients who have chronic and complex care conditions and are at risk of hospitalisation.

The Chair queried the possibility of GP's receiving ADN for all patients in their care and concerns were raised on the possibility of alert fatigue.

Mr Jones responded to a query on the success of the Winter Strategy and elaborated on feedback received from GP's, patients and staff. Mr Jones spoke to the evaluation of the 2017 Winter Strategies noting the benefits realised by patients, the PHN/GP's and the LHD. Mr Jones advised of the need for a more robust evaluation process and Ms Rose advised The George Institute will be evaluating this year's Winter Strategy.

ACTION:

Mr Jones is to provide further advice on whether all GP's should receive Admission Discharge Notifications for all patients in their care to the 29 August 2018 Board Meeting.

2.3.2.3 Mr Jones is to contact the NOUS Group to discuss the additional request from the Board for a tailored Governance program and provide a further brief to the 25 July 2018 Board meeting.

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The Board noted the information in the brief and discussion followed on the possibility of having both a combined and separate workshop for the Board and Executive in relation to operational and strategic matters.

It was agreed that both combined and separate components be included in the workshop for the Executive and Board. It was also agreed that it is not necessary for Mr Paul Giunta, Director of Corporate Governance and Risk Management NSW Health to be invited to the workshop.

ACTION:

Mr Jones to contact the NOUS Group and confirm the program and timeframes for the Governance Workshop on 30 October 2018 ensuring it includes separate components for the Board and Executive.

2.3.2.4 Mr Jones is to provide a brief outlining the cost of whooping cough immunisation booster including the availability of any Government subsidies to the 25 July 2018 Board meeting.

The Board referred to the memorandum from Mr Paul Corben, Director Public Health outlining the cost of whooping cough immunisation. Discussion followed on the cost being prohibitive for some and the limited evidence of their effectiveness in stopping transmission to infants. As this is a matter outside the LHD's jurisdiction, the Board noted the information provided in the letter.

2.3.2.5 Ms Vicki Rose, Director of Integrated Care and Allied Health is to provide advice on whether the data in the report on the number of separations for falls in NNSW LHD is correct to the 25 July 2018 Board meeting.

The Board noted the good work regarding the information in the report. Dr Hutton gave a brief outline explaining the report was accurate when it was extracted from the Health Information Exchange (HIE) on 6 February 2018 and reported in Quarter 2 2017 Summary Report dated 21 March 2018.

Following discussion on the high number of bed days for people over 70 across the LHD and the potential impact on planning for the Tweed Valley Hospital. The Board requested it receive further information on falls with the percentage of bed days per age group.

ACTION:

Mr Jones to request Dr David Hutton, Director Clinical Governance to provide a report concerning falls with the percentage of bed days per age group to the 29 August 2018 Board meeting for consideration.

2.3.2.6 Mr Jones to request Ms Deidre Robinson, Manager Mental Health Drug and Alcohol Stream Services to prepare a brief on the vacancy rate of Mental Health workforce within the Clarence Network and the strategies going forward to the 25 July 2018 Board Meeting.

Mr Jones advised that work is being undertaken concerning the vacancy rate in the Mental Health Workforce and a report will be provided to the 29 August 2018 Board Meeting. Mr

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Jones also noted that the vacancy rate in the Clarence Network has decreased due to a number of vacancies being filled recently.

ACTION:

Mr Jones to request Ms Deidre Robinson, Manager Mental Health Drug and Alcohol Stream Services to prepare a brief on the vacancy rate of Mental Health workforce within the Clarence Network and the strategies going forward to the 29 August 2018 Board Meeting.

2.3.2.7 Mr Jones is to provide a brief that outlines the steps to be undertaken to expand the discharge summaries work to the 25 July 2018 Board meeting.

Mr Jones advised that work is currently underway with the NCPHN and the NSW LHD IT Department to expand the discharge summaries work and will report back to the 26 September Board Meeting.

ACTION:

Mr Jones is to provide a brief that outlines the steps to be undertaken to expand the discharge summaries work and report back to the 26 September 2018 Board meeting.

2.3.2.8 Mr Jones to include in his report July 2018 information on the changes in Private Health Insurance and the impact it will have on the LHD.

Mr Jones noted the brief outlining the changes in Private Health Insurance and the impact it will have on the LHD is included in Item 5.1 Chief Executive Report.

2.3.2.9 Letters of appreciation from the Board are to be forwarded to Dr Stephen Prince and Dr Kantilal Raikundalia VMO ENT Surgeons on their retirement.

The Board noted letters of appreciation from the Board to Dr Stephen Prince and Dr Kantilal Raikundalia VMO ENT Surgeons on their retirement have now been signed by the Board Chair.

2.3.2.10 Mr Jones to provide an update on the progression of receiving relevant and appropriate information regarding patterns of various WorkCover injuries to the 29 August 2018 Board meeting.

The Board noted Mr Jones is to provide an update on the progression of receiving relevant and appropriate information regarding patterns of various WorkCover injuries to the 29 August 2018 Board meeting.

ACTION:

Mr Jones to provide an update on the progression of receiving relevant and appropriate information regarding patterns of various WorkCover injuries to the 29 August 2018 Board meeting.

2.3.3 Other Matters Arising from the Minutes

There were no additional matters arising from the Minutes.

3. Matters for Decision

3.1 NNSW LHD 2018/19 Service Agreement

The Board noted the NNSW LHD 2018/19 Service Agreement.

Discussion followed on revised growth figures of \$1.3 million which will be included in an updated version of the 2018/19 Service Agreement. Mr Jones explained the intra-budget transfer of \$149 million from general funds to capital due to a growth in the capital expenditure across the State.

A query was raised on the small increase in Mental Health in the Service Agreement. Mr Jones explained the activity model and the impact not achieving activity targets has on subsequent negotiations.

Mr Jones responded to a query that at present there is no extra capacity for Research in the Service Agreement. However, he noted the commitment from the LHD to expand research capacity if budget opportunities arise.

The Board **ENDORSED** the signing of the NNSW LHD 2018/19 Service Agreement noting the above-mentioned changes.

Moved: Dr Joe Ogg
Seconded: Dr John Moran
CARRIED

3.2 NNSW LHD Asset Strategic Plan 2018/19

The Board noted the NNSW LHD Asset Strategic Plan 2018/19.

Mr Jones proposed the inclusion of an additional item being included in the narrative relating to "Mental Health Step-up, Step-Down Unit" in the NNSWLHD Asset Strategic Plan.

Discussion followed on fire standards across the LHD and Mr Jones reassured the Board that Annual Fire Safety Statements are required for all LHD facilities and these are reported to the Executive under the Legislative Compliance Reporting.

Mr Jones advised presently there are two buildings leased by NNSWLHD that are still awaiting Annual Fire Safety Statements. Mr Matt Long, Director Corporate Governance is currently undertaking work to ensure compliance with these properties.

Following discussion on the amount of properties the LHD leases for corporate and clinical services and the financial cost, the Board requested to receive a detailed brief outlining this information.

ACTION:

Mr Jones to request Mr Matt Long, Director Corporate Governance to prepare a

detailed brief outlining the amount of properties the LHD leases for corporate and clinical services and the financial cost and report back to the 31 October 2018 Board Meeting.

The Board Resolved to ENDORSE the NSW LHD Asset Strategic Plan 2018/19 with the inclusion of narrative noting the need for a “Mental Health Step-up, Step-Down Unit.”

Moved: Mr David Frazer
Seconded: Mr Mark Humphries
CARRIED

3.3 Tweed Valley Hospital Service Statement

The Board noted the Tweed Valley Hospital Service Statement.

A lengthy discussion ensued.

The Board resolved to ENDORSE the Tweed Valley Hospital Service Statement with an amendment to the Operating Theatres Tweed Valley 2022 - 10, 2027 - 11, 2031 – 12.

The Board noted the concern from the clinicians regarding the projected overnight adult bed requirements within the Service Statement. Mr Jones noted the concerns and advised that NNSWLHD is required to use Ministry of Health planning tools in the development of the Service Statement and in the absence of other data to refute the projections we need to accept the bed projections.

Moved: Mr David Frazer
Second: Dr Allan Tyson
CARRIED

4. Chairman’s Update

4.1 Chairman’s Calendar

The Board noted the Board Member’s Conference is now being held on 8 October 2018 at Olympic Park Sydney and the Mental Health Commission Community Advisory Council has been postponed to a date to be confirmed in November 2018.

The Board noted the changes to the Chairman’s Calendar.

5. Matters for Discussion

5.1 Chief Executive’s Report

Mr Jones referred to the issues that were covered in the Chief Executive’s Report to the Board, that included:

5.1.1 Current and Significant Issues

- Clinician Engagement – Staff Culture Steering Committee meeting, informal rounding at Ballina Hospital, formal rounding at Pottsville Health One, LBH Staff Achievement Awards,

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meeting with Dr Rob Simon, Surgeon, Tweed Valley Workforce Planning Workshop, exit interview with Bill Tyrell Stoma CNC.

- Tweed Valley Hospital site selection – Minister of Health announced on 30 June 2018 that after due diligence of the additional expressions of interest of land, Cudgen was the selected site for the development of the new TVH.
- Dr Emil Gayed Inquiry – NNSW LHD became involved in a Section 22 Inquiry into Dr Emil Gayed after recognising he had worked at GBH during 1994-95. The LHD has provided pertinent material to the investigation although due to the 24-year gap many records are not available. All women who had experienced issues with Dr Gayed and wish to discuss their concerns have been encouraged to contact the Consumer Relations complaints line.
- Ms Kirsty Glanville has commenced as the Associate Director of Aboriginal Health Services bringing a wealth of experience to the role.

5.1.2 Update on Strategic Issues

- People Matter Survey – Congratulations to Mr Richard Buss, Director Workforce and Mr Dennis Pfitzner, Manager Culture & Wellbeing in achieving a significant improvement in the response rate for NNSW LHD.

NSW Health Strategic Priorities – Annual Strategic Priorities from NSW Health with following listed as the Secretary's Priorities: Patient Safety First, Leading Better Value Care, System Integration, Digital Health Analytics, Strengthening Governance and Accountability.

5.1.3 Update on Strategic Plan Implementation

Nil for this meeting

5.1.4 Matters for Approval

Nil for this meeting.

5.1.5 Major Key Performance Indicators

- The Board noted that the result for Emergency Treatment Performance (ETP) during June 2018 was 79% against the target of 81%.
- Elective Surgery Access Performance (ESAP) During June 2018, Category 2 & 3 targets were not met. The results were as follows: Category 1, 100% against a target of 100%, Category 2, 95% against a target of 97%. Category 3 was 90% against a target of 97%. The June 2018 YTD results were Category 1 – 100%, Category 2 – 98% and Category 3 – 96%.
- NNSW LHD met all Triage targets. All Triage categories were equal to or greater than the June 2017 results with the exception of Triage 2 (83%) which was -4% below the June 2017 result.
- The Transfer of Care result for June 2018 was 92% against a target of 90%.

5.1.6 Risk and Compliance Update

The brief on Quarterly Patient Experience Feedback Report follows a request from the Board for greater understanding of the complaints data. Mr Jones noted the value of the report and thanked Ms Petra Muhlfait, Consumer Relations & Privacy Manager for her leadership in developing this report.

5.1.7 Governance Update

Nil for this meeting

5.1.8 Capital Works/Planning Projects

- Former Byron Bay Hospital Site – Mr Jones referred to the Community Submission proposing community use of the “old” Byron site. NSW LHD has provided advice to the MOH noting the continued preference for a commercial solution to the disposal of the property.
- The Tweed Hospital Holding Works – the 12 bed inpatient unit was opened on 10 July 2018 with staged openings of holding works capacity to occur over the next 8-9 months.
- Bonalbo MPS – a date to transition residents and relevant staff into the Bonalbo MPS is still under negotiation with United Care Ageing with anticipation the transition will occur during October 2018.
- Evans Head Health One – negotiations continue with Health Infrastructure and Richmond Valley Council to determine if an open expression of interest is required for purchase of the land to develop the Health One.
- Jubullum Aboriginal Health Post – a new Health Post at Tabulam will be built following the securing of funding through a joint capital submission between NSW LHD and Hunter New England Local Health District (HNELHD).

5.1.9 Matters for Noting

- Chief Executive Leave Arrangements – the CE will be on annual leave from 27 August 2018 until 8 October 2018. Ms Lynne Weir will be the Acting Chief Executive during this period.
- Leading Better Value Care – The Leading Better Value Care Quarterly Report was noted. The report clearly identifies that NSW LHD is seeing a strong trajectory of increased care/management of patients in non-admitted programs and a corresponding decline in admitted occasions of care. NSW LHD is starting to see solid data supporting the local initiatives and is committed to the clinical and operational benefits associated with the Value Based Care principals.
- Business arising – Item 2.3.2.8 Private Health Insurance.
Mr Jones referred to the information in the brief concerning the significant reduction in patients who are electing to use their private insurance when admitted to a public hospital. Mr Brett Skinner, Chief Financial Officer provided an analysis of a drop from 16% to 15% of insured patients accessing the LHD which equated to approximately \$1 million.

The Ministry of Health is undertaking a review on funds received through Private Health Insurance and the impact of LHD's if the private funding arrangements in public hospitals are changed.

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Discussion followed around the importance of getting quality Directors of Medical Services Staff across NNSW and it was suggested that this issue should be raised at a higher level, especially in relation to remuneration packages offered by Queensland.

ACTION:

The Board Chair will speak with Ms Elizabeth Koff, Secretary NSW Health outlining concerns on the ability to source and retain quality Director of Medical Service applicants across the LHD which is impacted by significant wage disparities between NSW and Queensland.

Moved: Mr David Frazer

Seconded: Mr Mark Humphries

CARRIED

Following a discussion around some specialists charging above the scheduled fee, the Board requested Mr Jones work with the NCPHN to develop a paper on the impact on the public health system by the overcharging of private specialist fees.

ACTION:

An item to be included on the agenda of the Combined NNSW LHD and NCPHN Board Meeting on 29 August 2018 regarding the impact on the public health system by the overcharging of private specialist fees.

5.1.10 Important Meetings/ Diary Commitments

Nil for this meeting.

5.1.11 Questions for the Chief Executive without Notice

- Mr Jones responded to a query on the significant lessons learnt on the Holding Works at TTH advising that the project needs early solid communication with all relevant stakeholders.
- Mr Jones advised of the excellent work undertaken by Mr Scott Monaghan, CE Aboriginal Medical Services and Ms Rose in the successful partnership of the Casino AMS and NNSW LHD Oral Health Services. As a result of its success, Ms Geraldine Wilson, Executive Director NSW Health and Ms Elizabeth Koff, Secretary of NSW Health would like to attend the NNSW LHD and visit the Casino AMS and work is underway to facilitate this visit.
- General discussion followed on the Strategic Priorities with Mr Jones clarifying several definitions within the report.
- Following discussion on the information relating to the management of complaints, Mr Jones advised that he will provide a brief to the Board that outlines comparative information from other LHDs on the number of complaints that are managed compared to NNSWLHD.

ACTION:

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Mr Jones to provide a Brief with comparative information on the number and management of complaints from other LHDs compared to NNSWLHD received to the 26 September 2018 Board meeting.

- Dr Moran queried the development of a Policy for availability of appropriate education for medical, nursing and allied health students particularly in relation to the new Tweed Valley Hospital and for NSW university students.

The Board acknowledged there is educational training for nursing and allied health and the gap relates to medical student placements.

The Board Resolved to Endorse a motion requesting that Mr Jones reinforce the current position to increase equitable access for NSW medical students to the Tweed Valley Hospital.

Moved: Mr Pat Grier
Seconded: Mr Michael Carter
CARRIED

The Board **ENDORSED** the Chief Executive's Report.

5.2 Committee Minutes (discussed on exception basis otherwise noted)

5.2.1 Health Care Quality Committee (HCQC) – 10 July 2018

Dr Ogg, Chair, HCQC provided a verbal report of the HCQC Meeting held on 10 July 2018.

The Between the Flags Point Prevalence audit with current figures being 100% attributable to the Clinical Governance Unit and Directors of Nursing and the hard work undertaken across the LHD in improving these results.

ACTION:

Ms Fiona Baker, Media Manager to include a good news story in the Board Chair's column in the next edition of Northern Exposure on the outstanding results from the Between the Flags Prevalence audit.

General discussion followed around the improved sense of value and cultural change that is happening across the LHD staff.

Dr Ogg queried whether there were any questions that the Board would like to raise with the HCQC, enabling an opening up of the dialogue in both directions.

Dr Tyson queried when the HCQC reviews a number of RCA's and there is a possible trend if the Board should be notified and how the Board could support the HCQC with this. Ms Weir responded that the CSI Committee also reviews the RCA's with a number of Executive and Quality Improvement staff and addresses this moving forward across the District.

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Ms Byrne asked if there is a process in place to ensure that RCA long term recommendations from RCA's are followed up to implementation and how this is monitored. Mr Jones responded this would entail a detailed piece of work and he will submit a report to a future Board Meeting when this information is available.

ACTION:

Mr Jones to request Dr David Hutton, Director of Clinical Governance to provide a Brief outlining what processes are in place to ensure RCA long term recommendations are being implemented across the LHD and provide a report back to the 28 November 2018 Board Meeting.

The Board noted the HCQC Meeting Minutes of 10 July 2018.

5.2.2 Finance and Performance Committee (F&PC) – 18 July 2018.

Mr Carter provided a verbal report of the F&PC meeting held 18 July 2018 outlining that the LHD ended the financial year with improved positions for both Expense and Own Source Revenue.

The General Funds Full Year \$2.8M F and Own Source Revenue performance improved ending the year at \$5.8M U.

Pavilion engagement has also resulted in improved coding quality and is delivering improved NWAU performance.

General discussion followed on the increased locum costs across the LHD and the difficulty in filling permanent positions.

The Board noted the F&PC Meeting Minutes of 18 July 2018.

5.2.3 Medical and Dental Appointments Advisory (MDAAC) Committee – 12 July 2018.

Dr Tyson provided a verbal report of the MDAAC meeting held on the 12 July 2018.

The Board noted the appointment of two new Anaesthetists to LBH and several Psychiatrists to Mental Health Services.

Dr Tyson advised that the VMO re-appointment process has proceeded well with a minimal number of medical officers electing not to proceed with re-appointment.

Mr Jones advised that the market for ENT Surgeons continues to be challenging but Mr Jones will meet with Ms Weir to review a strategy moving forward.

Mr Jones advised that a pilot program is currently under way through Mental Health for the recruitment of Psychiatrists. General discussion followed on offering a package for the recruitment of specialists to the area to enhance opportunities for potential applicants.

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ACTION:

Mr Jones is to provide a brief on the areas across the LHD that are difficult to recruit to and why staff leave the organisation using feedback from the exit interviews to the 26 September 2018 Board Meeting.

The Board noted the MDAAC minutes dated 12 July 2018.

5.2.4 Health Services Development Committee (HSDC) – 7 June 2018

The Board noted the HSDC minutes of 7 June 2018.

It was noted that all NSW LHD facilities have Wi-Fi installed in hospitals and it is gradually being rolled out to community health sites. Mr Jones informed that Skype for Business is starting to be regularly utilised across the LHD.

Immunisation and wound management updates were held for general practice nurses and GP's in April 2018 and were well attended.

The Board noted the HSDC minutes of 7 June 2018.

5.2.5 Audit and Risk Committee (ARC)– 22 June 2018.

Mr Frazer gave a verbal report of the ARC minutes dated 22 June 2018.

It was noted the early close process in March was good and a subsequent meeting on the 16 July 2018 was excellent as described by the External Auditor. A special audit meeting is to be held on 27 August 2018.

Mr Jones advised that there is a Business Continuity Plan (BCP) in place with work underway in organising the BCP to better reflect the current Executive Structure.

The Board noted the ARC minutes dated 22 June 2018.

5.2.6 Clinical Council (CC) – 24 July 2018.

The Board noted the Clinical Council Minutes will be submitted to the 29 August 2018 Board Meeting.

5.2.7 Community Engagement Advisory Council (CEAC) – 18 June 2018.

Ms Martin gave a verbal report on the 18 June 2018 minutes.

Ms Martin advised that work is currently underway in restructuring the framework around CEAC due to low attendance numbers at the last meeting. A suggestion was made to rotate the CEAC meetings across the LHD

A small working party has been developed to organise the end of year Conference with an emphasis on what the consumer can do for themselves to keep healthy.

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The Board noted the CEAC minutes of the 18 June 2018.

5.2.8 Medical Staff Executive Council (MSEC) – date to be advised

The Board noted the next MSEC meeting date is yet to be advised.

5.2.9 Aboriginal Partnership Meeting (APM) – next meeting 6 August 2018.

The Board noted the next APM meeting will be held on the 6 August 2018.

5.2.10 Mental Health Forum (MHF) – 4 June 2018.

The Board noted the MHF meeting minutes of the 4 June 2018.

5.2.11 Research Strategic Advisory Committee (RSAC) – 7 August 2018.

The Board noted the next RSAC meeting will be held on 7 August 2018.

5.2.12 Drug and Alcohol Community Advisory Committee (DACAC) – 14 June 2018.

Mr Grier gave a verbal report on the DACAC held on 14 June 2018.

Mr Grier advised that members of the DACAC would like to be involved in the TVH planning program to get better services in the area.

DACAC members also raised the impact of the mandatory close down period of Riverlands Detox Unit over the Christmas period. Mr Jones reiterated that whilst NNSW LHD is complying with a Policy Directive from the Ministry of Health, the situation will be reviewed for the upcoming Christmas/New Year period.

The Board noted the DACAC minutes of 14 June 2018.

5.2.13 NNSW LHD Health Emergency Management Committee (HEMC) – 14 May 2018.

The Board noted the NNSW LHD HEMC minutes dated 14 May 2018.

6. Matters for Noting/Information (discussed only on exception basis)

6.1 Major correspondence

6.1.1 The Board noted the letter of response dated 11 July 2018 to the Bundjalung Elders Council regarding the culturally competent health care provision at Lismore Base Hospital.

6.2 NNSW LHD Seal

There were no items requiring the NNSWLHD Seal to be applied.

6.3 Updated Board Calendar

The Board noted the updated 2018 Board Calendar.

6.4 Other matters for noting

Nil matter for noting

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7. Meeting Finalisation

7.1 Next Meeting

29 August 2018

9.00am – 11.00am Combined Board Meeting with NPCHN, Tamar Street, Ballina

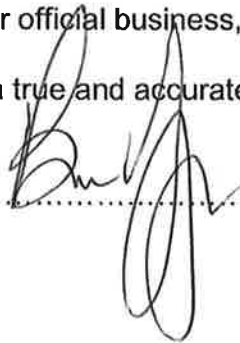
12.30pm – 4.30pm NNSWLHD Ballina Education Centre, Cherry Street Ballina

7.2 Meeting closed

There being no further official business, the Chair declared the meeting closed 1.02pm.

I declare that this is a true and accurate meeting record.

Signed



Date

30/10/18

Dr Brian Pezzutti

Chair

Northern NSW Local Health District Board