

## ***Government Information (Public Access) Act 2009***

### **Internal Review Application**

Please complete this form to apply for an internal review of a decision made under the *Government Information (Public Access) Act 2009 (GIPA Act)* by Northern NSW Local Health District (**NNSWLHD**).

You must lodge this form **within 20 working days** after notice of the decision was given to you.

#### **1. Your details**

**Surname:** ..... **Title:** Mr / Mrs / Ms / Miss

**Other names:** .....

**Postal address:** ..... **Postcode:** .....

**Day-time telephone:** ..... **Facsimile:** .....

**Email:** .....

☐ I agree to receive correspondence at the above email address.

#### **2. Decision Details**

**Date of Decision** .....

**Name of Applicant:** .....

**File Reference:** .....

#### **3. Internal Review**

Would you like the entire decision reviewed?

☐ Yes

☐ No – please specify which part of the decision you would like reviewed

.....

Please describe the reasons you consider that the decision(s) is/are incorrect (optional):

.....

.....

.....

.....

#### 4. Application Fee

A **\$40 application fee** must be paid prior to this application being accepted.

Our preferred method of payment is via the NSW Health Payment Portal <https://paynswhealth.health.nsw.gov.au/other-payments>. To make a payment, please select the following options:

Health Organisation: Northern NSW Local Health District

Hospital / Facility: Lismore Base Hospital

Service: GIPA – Government Information (Public Access)

Online Payment receipt number:.....

Please contact the NNSWLHD GIPA team on 02 6629 4045 or [nswlhd-gipa@health.nsw.gov.au](mailto:nswlhd-gipa@health.nsw.gov.au) if you would like to make other arrangements for paying the application fee.

(Note: please do NOT send cash by post)

#### 5. Signature of Applicant:

Applicant's Signature:.....

Date: .....

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This form may be submitted by:

##### **Via email (preferred):**

[nswlhd-GIPA@health.nsw.gov.au](mailto:nswlhd-GIPA@health.nsw.gov.au)

##### **Via post:**

GIPA Team  
Northern NSW Local Health District  
Locked Bag 11  
Lismore NSW 2480